



StanleyCo Corporate Services Sdn. Bhd. 201301021064 (1050894-T)

## Associates, Accounts and Tax

(Supervisors, Seniors, and fresh graduates are welcome)

We offer professional accounting, corporate secretarial, payroll, and taxation services to a diverse clientele. As we continue to grow, we are seeking qualified professionals to join our teams in both our Mid Valley and Puchong offices.

At StanleyCo, we take pride in our team and invite YOU to become a part of our success. An exceptional opportunity awaits you!

### What makes us different?

We prioritize our people above all else.

People are the foundation and priority of our organization. We diligently foster a culture of lifelong learning, ensuring that our team members acquire the skills necessary for a successful future.

Recognizing the significance of an engaged and healthy workforce, we continuously explore innovative ways to harness technology in providing a positive and personalized employee experience. This way, our colleagues can excel both in their professional and personal lives.

### Responsibilities:

- Preparation of financial statements, bank reconciliations, and general ledger entries
- Help maintain accurate and up-to-date financial records and assist with month-end and year-end closing procedures
- Handle tax compliance work (including tax return and computations)
- Provide support to auditors during the audit process.
- Support the accounting and Tax team with ad-hoc tasks and projects as required.
- Conduct research and analysis on various accounting and tax issues.
- Maintain confidentiality of all financial and tax information

### Requirements:

- Possesses Degree/Diploma in Accounting / Finance/ ACCA /CIMA / CPA/ Business studies / Administration / Management.
- who have the relevant knowledge will also be considered organised and detailed
- Able to work both in a team environment and independently
- Pro-active manner, willing to offer new suggestions and share knowledge
- For supervisor and senior positions, it is crucial to possess relevant experience and a comprehensive understanding of the Income Tax Act 1967, regulations, and associated procedures.



StanleyCo Corporate Services Sdn. Bhd. 201301021064 (1050894-T)

**Benefits:**

- Competitive salary package
- 5-day work week
- Excellent opportunities for career growth
- Full annual fee coverage for professional memberships
- Complete funding for attending professional seminars and conferences (CPD requirements)
- Training in work-related software and cloud applications
- Medical insurance and claims
- Paid annual leave
- Paid medical leave
- Study and exam leave
- Available overtime claims and meal subsidies
- Monthly meal allowance
- Recreational, sports activities, team building, and company trips